

CROXLEY GREEN REVELS ON THE GREEN, CROXLEY GREEN

SATURDAY 20th June 2026
RISK ASSESSMENT

Categories : General Public
Crew – Committee Members, Organisers, Assistants.
Stall Holders.

No	Hazard	People	Risk	Controls
1.	Vehicle movement	All	Low	Site: Vehicle movement to be prohibited between 1230 – 1730 or end of events whichever is latest.
2.	Steward Safety	Crew	Low	High visibility clothing to be worn by all those involved in vehicle management, Mobile phone communication to be available. Pre- Revels meeting to be held to issue rules to stewards.
3.	Manual Handling	Crew	Low	Stewards to ensure that appropriate care is taken when moving or erecting equipment on the Revels site area.
4.	Working at height.	Crew	Low	Bunting - Erection and Removal. To be undertaken by a team of two (Minimum) exercising safety.

5.	Erection of Tents.	Crew	Low	Erection and Removal. To be undertaken by a team of not less than four with adequate exclusion zone. Adequate stakes fit for purpose securing tents/gazebo to ground required
6.	Toilet Facilities.	Crew	Low	Crew to be aware of chemical hazards and to note any COSHH / HAZMAT warnings.
7.	Electrocution.	All	Low	Electricity supplies governed by generator supply systems incorporating appropriate safety features. Cables to be encased in protective coverings (or buried) where they cross public walkways / areas.
8.	Access & Egress.	All	Low	Authorised road crossing points to be available. Crossing elsewhere to be discouraged by use of tape / signs. Disabled routes available and signed as appropriate.
9.	Noise.	All	Low	Levels to be monitored to acceptable standards.
10.	Litter.	All	Low	As far as practicable, litter is to be picked during the event. Bin bags / Skips / Wheelie Bins / Dustbins to be provided around site. Litter to be collected after event closes.
11.	Public Transport.	All	Low	Bus operators to be informed that delays may occur.
12.	Fire Accident.	All	Medium	Emergency services to be aware of event. Crew and Stall holders to be made aware of safety measures re: generators used on stalls. Extinguishers to be available at Revels Control. Buckets / Bins / Water to be

available on site Water tap (Signed) on site. Grass cut prior to event.

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| 13. | Medical Accident. | All | Medium | First Aid provisions will be provided . Stewards made aware of the requirement to call 999 if situation requires. |
| 14. | Security. | All | Low | All stewards to be briefed prior to event on safety and other issues. Code sentence ' Will Mr Dickinson please go to ---' to be in public announcements to marshal stewards to a rendezvous point |
| 15. | Communications. | Crew | Low | List of mobile phone numbers for stewards, crew, and others to be available on day. Copy to be kept in Revels Control. |
| 16. | Temporary / Inexperienced crew | Crew | Low | Any such crew to be briefed and supervised by regular crew To be made aware of hazards on site and available safety equipment. |
| 17. | Transport of goods. | All | Low | Transport of stall holders equipment and goods is at their own risk. Revels crew to exercise all due care and attention when moving equipment through, on or off site. |
| 18. | Tiredness. | Crew | Low | Refreshment breaks to be taken by crew at regular intervals during the day. Seating and hospitality provided at Revels control. |
| 19. | Schools Competition. | Participants | Med | Competition to be refereed. At least four stewards to be in arena throughout competition.
Advertising signs to be removed from arena prior to start.
First aid to be available throughout. |

Schools to be made aware that children participate with their parents consent and at their own risk.
Rule change for start of each round to avoid risk of 'bounce effect'

20.	Crowd Control.	All	Med	<p>Revels Site: Police, Stewards and First Aiders to monitor areas. However, experience indicates that crowd problems do not represent a sufficiently high risk to warrant barriers. Feedback to be incorporated into any contingency planning for future years.</p>
21.	Children Rides.	Public	Low	<p>Only experienced / trained operators to be allowed to run moving attractions. Commercial operators to provide evidence of liability insurance to Revels Committee member</p>
22.	Emergency Access.	All	Low	<p>Two access points clearly marked to be available for emergency vehicles. Movement across site to be stewarded. Car parking to be controlled in dedicated areas on the west side of the Revels site to left of 'Little Gillions'.</p>
23.	Terrorist Activity.	All	Low	<p>Crew to be made aware of code sentence as at 14. If evacuation required PA announcement to be made telling ALL participants to leave area immediately. Police liaison between Chairman of Revels and Police Officer in charge.</p>
24.	Main Arena Events.	All	Low	<p>To be conducted by trained or experienced personnel and / or dedicated professional performers.</p>
25.	Coronavirus	Public	Med	<p>Removed – but kept under review should case spike before event.</p>

26.	Ice Cream Vans.	All	Low	Vans to be positioned so as to eliminate nuisance of exhaust fumes, noise and to allow safe queuing for customers.
27.	Projectiles.	All	Low	Stall or attractions using projectiles to be adequately screened by the stallholders or attraction organisers.
28.	Local Disruption.	Public	Low	Programme of events, timetable incorporating Procession route to be advertised during the weeks prior to the Revels.
29.	Uninsured Risk	All	Low	Bookings manager to obtain copies of liability insurance cover from stallholders and other participants as necessary.

Signed

Garry Turner. Chief Steward / Fire Marshall.

Date. 2 April 2026