

CROXLEY GREEN REVELS 20 June 2026

Risk Assessment – Record of significant findings.

<u>Risk Assessment for</u>		<u>Assessment undertaken by</u>	
Venue / Event:	Croxley Green Revels 20 June 2026	Name:	Garry Turner
		Completed by:	Garry Turner
Location:	The Green Croxley Green Rickmansworth Hertfordshire WD3	Date:	2 April 2026

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Step 1 – Identify fire hazards.

Sources of ignition	Sources of fuel	Sources of oxygen
a) Direct and radiating heat from vehicles exhausts parked on grass areas.	Dry grass left uncollected on car parking areas.	Air
b) Hot exhausts from generators	Fuel in or stored near equipment.	Air
c) Cooking residue from refreshment stalls.	Hot fat and other residue from cooking utensils.	Air
d) Electrical equipment used on stalls, attractions Main and Music Arena	Combustible material left near electrical equipment	Air
e) Deliberate arson	Numerous	Air
f) Fire in or on a vehicle during the procession.	Flammable liquid stored on or in the vehicle.	Air
g) Accidental fire.	Cigarette or other discarded lit item.	Air
h) Release of flammable gas used on stalls.	LPG / Butane / Propane Cylinders / Petrol generators	Air
i) Natural Occurrence i.e. Lightning	Numerous	Air

Step 2 - People at risk

a - h) Members of the public, volunteers, stewards, stall holders, Arena participants.

People especially at risk:

a) – g) Young children, person with disabilities, mothers with pushchairs, the elderly, those persons with English not as a first language

Step 3 - 1) Evaluate 2) Remove 3) Reduce 4) Protect

- a1 Medium risk
- a2 Cut grass is removed from the Main Arena by the Parish Council prior to the Revels.
- a3 The grass is maintained at a short cut throughout the Revels site other than on 'The Triangle' outside Croxley House.
- a4 Parking is discouraged on areas where grass is not cut and fire buckets are available at all entry points to car parking or potential car parking areas. Fire instructions given to car parking volunteers.

- b1 Low risk.
- b2 Generators are required by some stalls to power lights and other equipment. Revels cannot control those stall holders wishing to use generators.
- b3 A fire safety sheet is provided to all stallholders on the day informing them to ensure generators are kept away from any combustible material. Stall holders are asked to ensure they bring sufficient fire protection equipment with them to prevent the spread of fire.
- b4 The use of generators is discouraged in pre-booking material sent out to participants.

- c1 Medium risk
- c2 Experience tells us that participants using portable cooking utensils use household barbeques or hired equipment. All participants cooking food are given a fire safety sheet explaining their responsibility to provide fire prevention equipment and to ensure hot residues i.e charcoal and fat are disposed of correctly.
- c3 The numbers of stalls providing hot food is limited.
- c4 Stalls selling hot cooked food are asked to ensure members of the public are kept clear of the cooking area.

- d1 Medium
- d2 Few stalls use generators as shown in b) above. Fairground equipment is provided by a professional company and Revels seeks insurance details from the company prior to the event taking place. Fairground electrical equipment must be tested under its own regulation. Arena electrical equipment is hired and Revels ensures it complies with appropriate safety standards.
The operator of the music stage arena has professional equipment all of which should be PAT (Portable Appliance Tested) or otherwise tested to conformity.
- d3 Any operators of electrical equipment are informed to ensure they have suitable fire prevention methods nearby in case of fire. Other operators of portable appliances i.e. lights, tea urns are asked to ensure they are either PAT tested or of suitable

condition that there is a reduced likelihood of accident. However Revels are unable to guarantee on the day that equipment is so tested or of such a standard.

d4 Participants are reminded in pre booking literature of the requirements for electrical equipment.

e1 Low

e2 Revels is a family event and deliberately refuses to allow alcohol to be sold either on stalls or via a 'Beer Tent' in accordance with our premises licence.

e3 Members of the Revels Team are constantly patrolling the Revels site along with Hertfordshire Police Service

e4 Fire safety equipment is provided at Revels Control and other locations to prevent the spread of fire. Stallholders are provided with a fire information sheet on arrival.

f1 Low

f2 Vehicles in the procession carry a number of acts, floats, and provide transport facilities. All these vehicles must be fully insured, MOT'd and taxed and those lorries requiring one have an up to date plate certificate. Revels Committee are unable to check for these requirements prior to the event and responsibility is therefore placed on the owners, operators, drivers and volunteers of the vehicles

f3 Commercial vehicles in the procession should have fire equipment thereon. Floats with generators thereon are advised to carry appropriate fire protection measures. Should a vehicle catch fire during the procession, the affected vehicle will be isolated, any persons in or on the vehicle will be immediately evacuated and Hertfordshire Fire Service will be called using the 999 system.

f4 The incidence of vehicle fires in modern vehicles is considered low. In any case of doubt the Procession Marshal has the authority to prevent any vehicle entering the procession.

g1 Medium

g2 About 5000 members of the public attend Revels and preventing the start of an accidental fire is difficult. However rubbish bins are emptied regularly by Revels Team members and as at e3 above there are constant patrols of the Revels site during the event.

g3 Revels Team volunteers are given a fire information sheet on their arrival detailing action to be taken on discovery of a fire.

g4 Information is passed to stallholders, entertainers, participants, and Revels Team members detailing action to be taken in the event of a fire.

h1 Medium

h2 The numbers of stalls using LPG / Butane / Propane is limited.

h3 Specific instructions to those stallholders using the above gases is provided on the day of the event. There is a requirement on the stallholder to ensure all equipment used when dealing with such equipment of fit for purpose.

h4 The Chief Steward / Fire Marshal is instructed to visually check equipment used by stallholders and has the authority to close down what he or she regards as unsafe equipment.

- i1 Low
- i2 In the unlikely event of a lightning strike that causes fire, The Fire Marshall will call the Hertfordshire Fire Service via the 999 system.
- i3 The use of high steel towers have been discontinued.
- i4 Emergency services will be called in ALL circumstances should a lightning strike occur.

Assessment Review

Next Assessment Review Date: 1/4/2027

Completed by: Garry Turner

Date: 2 April 2026